

Retreat Policies: Effective October 2014 (PLEASE READ CAREFULLY)

ALL CHANGES TO CONTRACTS MUST BE DONE BY CLC STAFF; ANY CHANGES TO CONTRACT BY RETREAT REGISTRANT COULD RESULT IN LOSS OF DEPOSIT.

NON-ADHERENCE TO ONE OR MORE OF THESE POLICIES COULD RESULT IN LOSS OF DEPOSIT

TIERED RETREAT PRICING POLICIES

- * THERE ARE NO PARTIAL RETREATS. EVERYONE THAT ATTENDS ANY AMOUNT OF THE EVENT MUST PAY THE AGREED UPON PRICING STATED IN THE CONTRACT
- * REDUCTIONS OR INCREASES IN THE NUMBER OF RETREAT PARTICIPANTS MUST BE COMMUNICATED TO CLC STAFF 2 WKS PRIOR TO THE DATES OF EVENT
- * IF THE NUMBER OF PARTICIPANTS CHANGES AT ANY TIME, PRICING PER PERSON MAY BE ADJUSTED ACCORDINGLY (SEE TIERED PRICING CHART BELOW)
- * IF PRICING CHANGES ARE NECESSARY, CLC WILL NOTIFY RETREAT REGISTRANT AND A NEW CONTRACT WILL BE DRAFTED BY CLC STAFF. THE NEW CONTRACT MUST BE SIGNED BY BOTH PARTIES AND RETURNED TO CLC STAFF IMMEDIATELY.

CEDAR LAKE CAMP 2015 TIERED RETREAT PRICING CHART

1. Cooking Retreats (meals provided by CLC)

1-29 -	Lodging \$33 per person per night (plus \$7/meal)
30-49-	Lodging \$30 per person per night (plus \$7/meal)
50-99	Lodging \$28 per person per night (plus \$7/meal)
100+	Lodging \$25 per person per night (plus \$7/meal)

- 2 Non-Cooking Retreats (INCLUDES KITCHEN USAGE FEE)

1-29	Lodging \$37 per person per night
30-49	Lodging \$34 per person per night
50-99	Lodging \$32 per person per night
100+	Lodging \$30 per person per night

SECURING OF DATES FOR EVENT:

* * SIGNED CONTRACT MUST BE RETURNED WITHIN 10 DAYS OF CONTRACT DATE ALONG WITH \$500 SECURITY/DAMAGE DEPOSIT (deposit non-refundable in case of cancellation)

* REQUESTED DATES WILL BE HELD FOR 10 DAYS

CLC RESERVES THE RIGHT TO RELEASE HOLD DATES IF SIGNED CONTRACT ALONG WITH \$500 SECURITY/DAMAGE DEPOSIT IS NOT RECEIVED WITHIN 10 DAYS OF CONTRACT DATE

* CERTIFICATE OF LIABILITY INSURANCE GIVEN TO CLC STAFF PRIOR TO EVENT DATES (IF CERTIFICATE CANNOT BE OBTAINED BY RETREAT REGISTRANT, NOTIFICATION MUST BE GIVEN TO CLC STAFF PRIOR TO EVENT DATES)

REFUNDING OF DEPOSIT:

* NON-REFUNDABLE IN CASE OF CANCELLATION

* REFUND WILL BE GIVEN WITHIN ONE WEEK OF DEPARTURE BY REGISTRANT AFTER INSPECTION OF FACILITIES BY CLC STAFF

(IF RETREAT REGISTRANT NOTICES ANY DAMAGES UPON ARRIVAL THEY MUST NOTIFY CLC STAFF DAMAGES IMMEDIATELY; TO NOT DO SO COULD RESULT IN LOSS OF DEPOSIT)

* CLC WILL PROVIDE OUTLINE OF DAMAGES FOUND IF REDUCTION IN REFUND IS NECESSARY

FACILITIES, EQUIPMENT, FURNITURE, AND BEDDING POLICIES

* ALL RETREAT PARTICIPANTS MUST PROVIDE THEIR OWN BEDDING FOR ALL CLC FACILITIES, INCLUDING HAWKEYE LODGE

* NO FURNITURE OR EQUIPMENT IS TO BE REMOVED FROM ASSIGNED BUILDINGS WITHOUT APPROVAL BY CLC STAFF

* ALL EQUIPMENT AND FURNITURE PROVIDED BY CLC MUST BE RETURNED TO ORIGINAL PLACEMENT BY PARTICIPANTS PRIOR TO DEPARTURE

ANIMAL POLICIES

* CLC IS A PET-FREE FACILITY EXCEPT IN THE CASE OF SERVICE ANIMALS AND ANY PETS OWNED BY CLC STAFF. CLC STAFF MUST BE NOTIFIED AND PROVIDED PROOF OF CERTIFICATION OF ANY SERVICE ANIMALS PRIOR TO ARRIVAL. SERVICE ANIMALS MUST WEAR THEIR VEST WHILE ON CLC PROPERTY AND MUST BE SUPERVISED AT ALL TIMES

* IF SERVICE ANIMAL MUST BE UNSUPERVISED FOR ANY REASON PLEASE CHECK WITH CLC STAFF AS TO WHERE AND HOW IT MUST BE HOUSED

* CLC RESERVES THE RIGHT TO NOT ALLOW ANIMALS TO STAY ON PROPERTY IF PRIOR APPROVAL AND PAPERWORK IS NOT OBTAINED AND GIVEN TO CLC STAFF BEFORE ARRIVAL

* ALL CLC STAFF ANIMALS ARE TO REMAIN OUTSIDE ALL FACILITIES UNLESS STATED OTHERWISE BY CLC STAFF